

BSNCOC GENERAL INFORMATION

Mission

The mission of the Battle Staff NCO Course (BSNCOC) is to train battalion and brigade staff noncommissioned officers to serve as integral members of the battle staff and manage the day-to-day operations of battalion or brigade command posts. Noncommissioned officers will learn their specific staff duties and become familiar with the duties of other staff sections.

Prerequisites

To attend the BSNCOC, a soldier must have the following prerequisites.

1. Be an Active or Reserve Component noncommissioned officer in the grade of Staff Sergeant through Sergeant Major.
2. Be assigned to or on orders to, a coordinating staff position in a battalion, brigade, division, or corps level TO&E unit; in a AC/RC Advisor position; or selected TDA NCOs in administration, intelligence, operations/plans, and logistics positions.
3. Must meet the height and weight standards outlined in AR 600-9 for Phase II enrollment.
4. Must pass the Army Physical Fitness Test (APFT) IAW AR 350-41.
5. Complete the [Pre-Execution Checklist](#) and bring it with you to the Phase II location.

Overview of the BSNCOC

The Battle Staff NCO Course is the only course offered by the US Army to train NCO staff members how to operate as part of a battalion or higher staff. The course is an intense, fast paced, performance-oriented program of instruction that concentrates on the battle staff duties and responsibilities of the coordinating and special staff sections, regardless of the NCO's functional area assignment.

The course focuses on the major areas of Plans, Orders and Annexes, Graphics and Overlays, Military Intelligence, and Combat Service Support. In addition, all students present a military Information Briefing and take part in a Command Post Exercise (CPX) in which they will apply what they have learned throughout the course.

BSNCOC Structure

The course's structure (phases, lessons, and exams) ensures standardization in accordance with The Army Training System (TATS), by training all soldiers (regardless of component) on course critical tasks to the task performance standard.

The BSNCOC has been redesigned using Distance Learning methods. The course consists of two phases. Phase I consists of a Preresident Training Packet (nonresident) which the soldier studies at their home station. Upon completing Phase I, the soldier attends a resident Phase II. The resident location could be either Fort McCoy, WI; the U.S. Army Sergeants Major Academy (USASMA) at Fort Bliss, TX; or any of the Video Teletraining (VTT) locations certified to receive the BSNCOC instruction. The soldier must successfully complete both phases to graduate.

To attend the BSNCOC, the soldier must submit a request through their unit to their Major Command (MACOM). Personnel Command (PERSCOM) will reserve a seat in both phases on the Army Training and Requirements and Resources System (ATRRS) after validating the training requirement by ensuring that the soldier is presently assigned to or projected for a battle

staff position on their MTOE/TDA. There will be no changes to the ATRRS permitted after 30 days prior to the start date of Phase I. The Army Training Support Center (ATSC) will send the Phase I material to the soldier's address listed on the ATRRS. In order to receive the Phase I material in the correct timeframe, units must ensure that the soldier's mailing address (either military or civilian) is accurate. The soldier should have the material not later than seven days prior to the start date of Phase I.

Note: All Phase I material will be in the compact disc (CD-ROM) format.

All students (Bliss, McCoy and VTT) must contact the Phase I Instructor/Coordination Cell at USASMA after receiving the Phase I material. The Phase I Instructor/Coordination Cell will give the student information to begin the course, answer any questions during the Phase I timeframe, and provide information to take the Phase I exam over the Internet.

Note: The report date for all Phase I classes will be 30 days prior to the start date. ATSC will begin sending out Phase I material on the report date. Students should receive the material approximately 14 days after the Phase I report date.

Phase II consists of academic instruction followed by the CPX. If the resident location is Fort McCoy, Phase II lasts for 21 consecutive days (three weeks). If the resident location is Fort Bliss, Phase II lasts for 21 academic days (four weeks and 1 day). If the resident location is one of the VTT locations, Phase II lasts for 24 academic days (four weeks and 4 days).